

СЪД НА ЕВРОПЕЙСКИЯ СЪЮЗ
TRIBUNAL DE JUSTICIA DE LA UNIÓN EUROPEA
SODNÍ DVŮR EVROPSKÉ UNIE
DEN EUROPÆISKE UNIONS DOMSTOL
GERICHTSHOF DER EUROPÄISCHEN UNION
EUROOPA LIIDU KOHUS
ΔΙΚΑΣΤΗΡΙΟ ΤΗΣ ΕΥΡΩΠΑΪΚΗΣ ΕΝΩΣΗΣ
COURT OF JUSTICE OF THE EUROPEAN UNION
COUR DE JUSTICE DE L'UNION EUROPÉENNE
CÚIRT BHREITHIÚNAIS AN AONTAIS EORPAIGH
SUD EUROPSKE UNĚE
CORTE DI GIUSTIZIA DELL'UNIONE EUROPEA



EIROPAS SAVIENĪBAS TIESA
EUROPOS SAJUNGOS TEISINGUMO TEISMAS
AZ EURÓPAI UNIÓ BÍRÓSÁGA
IL-QORTI TAL-ĠUSTIZZJA TAL-UNJONI EWROPEA
HOF VAN JUSTITIE VAN DE EUROPESE UNIE
TRYBUNAŁ SPRAWIEDLIWOŚCI UNII EUROPEJSKIEJ
TRIBUNAL DE JUSTIÇA DA UNIÃO EUROPEIA
CURTEA DE JUSTIȚIE A UNIUNII EUROPENE
SÚDNY DVOR EURÓPSKEJ ÚNIE
SODIŠČE EVROPSKE UNIJE
EUROOPAN UNIONIN TUOMIOISTUIN
EUROPEISKA UNIONENS DOMSTOL

CALL FOR APPLICATIONS

The Court of Justice of the European Union in Luxembourg is seeking to recruit a temporary agent to serve as an administrator in the Security and Fire Safety section of the Buildings Directorate (Grade AD 5).

DUTIES

- Under the supervision of the responsible head of section, coordination of the implementation of the Court's security strategy.
- The duties to be performed include, in particular, developing security procedures and supervising the protection of the members and their official guests, security investigations, gathering information about possible threats and keeping technical information up to date.
- The post holder will also be required to manage a team, to establish and ensure compliance with quality standards, and to liaise with internal and external partners (such as contractors, police and national security officials).
- In relation to budgetary matters, he or she will inter alia be responsible for managing calls for tender, overseeing purchasing, checking invoices and organising periodic audits of service quality.

QUALIFICATIONS

Education and training

A level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is four years or more, or a level of education which corresponds to completed university studies attested by a diploma and appropriate professional experience of at least one year when the normal period of university education is at least three years, or professional training of an equivalent level.

Experience

At least three years of relevant professional experience, preferably in a police or comparable administration.

Language skills

For operational reasons, a good knowledge of French or of English is essential. Account will be taken of knowledge of other official languages of the European Union.

Technical knowledge

Knowledge of the following would be an asset: Safety legislation (Luxembourg and neighbouring countries) – Legislation relating to security companies – Knowledge of public procurement rules and of the Financial Regulation – Office Suite – Video surveillance and access control software – SAP.

CONDITIONS OF EMPLOYMENT

The successful candidate will be engaged as a temporary agent for a period of one year, including a probationary period of nine months, in accordance with the provisions of the Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Union. The contract may subsequently be extended. The total duration of any such extensions may in no circumstances exceed five years.

By way of guidance, the net remuneration corresponding to a post at Grade AD 5 is in the order of EUR 4 291.53 for a person who is unmarried, without dependent children, and entitled to the expatriation allowance (16%).

SUBMISSION OF APPLICATIONS

Duly signed applications, together with a detailed curriculum vitae, must be sent to the following email address candidatures.communications@curia.europa.eu by 5 p.m. on 09.01.2017, marked 'Call for applications – Security Administrator'.

Approved on 01.12.2016

Published on 05.12.2016