



INFORMATION NOTICE ON THE PROTECTION OF PERSONAL DATA

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COURT OF JUSTICE OF THE EUROPEAN UNION

Everyone has the right to the protection of his or her personal data.

The processing of personal data by the institutions, bodies, offices and agencies of the European Union is governed by Regulation (EU) 2018/1725 (OJ 2018 L 295, p. 39).

This notice explains why and how your data are used in the context of such processing.

RECRUITMENT BY THE ADMINISTRATIVE SERVICES OF THE COURT OF JUSTICE OF THE EUROPEAN UNION

Who is the data controller?

The Court of Justice of the European Union.

Why do we need your data?

Your data must be processed in order to assess the candidates' potential to occupy a vacant position, as an official, a temporary or contractual agent, a special adviser, a national magistrate or seconded national expert, within the institution.

Who has access to your data?

Data are processed by the Directorate for Human Resources and Personnel Administration, the recruiting service and the Selection Committee appointed for each selection procedure. Only the persons involved in processing the file have access to your data.

In connexion with their administration and staff management responsibilities, the



President and the Registrar of the relevant court, and the staff assisting them also have access to your data.

Your data may also be consulted by the Medical Service in connexion with the pre-recruitment medical examination or by the Director-General for Administration as the person responsible for the Directorate for Human Resources and Personnel Administration.

How long are your data stored for?

How long your data are stored depends on the decision taken after your application has been processed and the status of the persons recruited.

Recruited officials and agents: the personal data processed upon recruitment is used as the basis for their personal file.

Candidates who were not recruited or who withdrew their application: storage for up to 2 year after the position is filled or the reserve list has expired.

The data of persons who are recruited as special advisors, national magistrates or seconded national experts is stored for up to 2 years after their employment terminates. The personal data of unsuccessful candidates is not stored.

The extract from police records produced by successful candidates is stored for 2 years.

What are your rights?

In accordance with the applicable rules, you have the right to request from the controller access to and, if necessary, rectification or erasure of your data or restriction of processing.

In addition, you are entitled to object to the processing of your data for reasons relating to your particular situation.

How do you exercise your rights? Whom to contact?

You can contact the data controller as follows:



Postal address: Court of Justice of the European Union
Directorate for Human Resources and Personnel
Administration –Human Resources Unit
Rue du Fort Niedergrunewald
L-2925 Luxembourg
LUXEMBOURG

We will respond to your request as soon as possible and, in principle, within one month. This period may be extended where necessary.

You can contact the Data Protection Officer using the [contact form from the Curia website](#), by selecting the subject line 'My question concerns: the processing of my personal data by the Court of Justice of the EU'.

European Data Protection Supervisor

You have the right to lodge a complaint with the European Data Protection Supervisor if you consider that the processing of personal data concerning you does not comply with Regulation 2018/1725.